



Lafayette County Land Information

626 Main St, Darlington, WI 53530 Ph: 608.776.4864 landrecords@lafayettecountywi.org

**These minutes are subject to approval of the Land Information Council on May 4, 2016.*

NOTICE OF PUBLIC MEETING

MEETING OF THE LAND INFORMATION COUNCIL
LAFAYETTE COUNTY COURTHOUSE – ROOM 202
Wednesday, April 6, 3:00 PM

Call to Order

The meeting of the Land Information Council meeting was called to order at 3:04 pm by Chairman Jack Wiegel. Members present were: Aulik, Burgess, Garthwaite, Loeffelholz, Paulson, Schmit, and Taylor. Others present: Delta 3 Engineering and Austin Engineering.

Absent: Joe Boll, Register of Deeds, Nicola Maurer, Finance Director and Tom Jean, Highway

Proof of Proper Posting

Aulik stated that the agenda was posted in the USDA Service Center, by the County Clerk's Office, the Darlington Municipal Building, on the Lafayette County Webpage; and was sent to the press.

Approval of Agenda

Motion to approve the agenda by Taylor, Seconded by Loeffelholz. Motion Carried.

Approval of Minutes from 2/15/2016

Motion by Taylor, Seconded by Loeffelholz to approve the minutes. Motion carried.

Public Comment

None

Remonumentation Review

Aulik stated that she had received six bids on the remonumentation project. The bids had a wide range of prices topping out at \$64,600. Two very qualified companies, Delta 3 Engineering out of Platteville and Austin Engineering out of Lancaster both came in at \$18,500 and they were invited to the meeting. Aulik stated that she had a set of questions that both companies would be asked and members of the LIC would score both candidates based on their answers.



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The committee interviewed three members of Delta 3 Engineering and two members from Austin Engineering.

Closed Session

Motion by Aulik, Seconded by Burgess to go into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes regarding the Remonumentation Bid Selection for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion passed by roll call vote.

Reconvene to Open Session

Motion by Loeffelholz, seconded by Burgess to reconvene to open session.

Remonumentation Selection.

Motion by Burgess, seconded by Garthwaite to select Austin Engineering for the Remonumentation project. Motion Carried.

Second Remonumentation Project

Aulik stated that there were funds let over from the first project to do a second project. Aulik and Paulson would like to move the project due south of the first project into the north half of T3N-R1E. Aulik estimated roughly another 75 corners could be acquired.

Motion by Aulik, seconded by Burgess to offer both Delta 3 Engineering and Austin Engineering a chance to bid on this second project. Motion carried.

Aulik stated she would have the second proposal out by the end of the week and would be due back on April 30th.

She also discussed that she was contacted by Todd Hasse of Hasse Surveying out of Monroe. Green County currently has an RFP out to acquire their County boundary and Mr. Hasse wanted to know if Lafayette County would be interested in acquiring their County line at the same time at a cost savings if he were to win the bid. Aulik stated it was a good opportunity to save some money and get one of the County boundary lines acquired. She asked Mr. Hasse to follow up with pricing if he wins the bid by Green County. She will keep the Council updated.



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GIS/Real Property Lister Report

Paulson updated the Council on her XML file progress which is a Statute requirement. Most of March was spent working with ACS (our Tax Package vendor) and the DOR (Dept. of Revenue) to submit our assessment/tax roll data to the State in the State's XML file format. After much pushing (on the County's part), ACS finally sent the County a download that created the approved XML format. As of today's meeting, Lafayette County has successfully submitted an XML file for each of their 28 Municipalities.

Paulson stated that tax parcel cleanup is still on-going in the parcel fabric, as many parcels are found with wrong tax parcel ID's and incorrect geometry due to the conversion in 2014. On top of general clean-up, the project currently being worked on is making sure all the CSMs are in the mapping program. So far, 266 of 663 have been verified. The process is slow because along with verifying that the CSMs are in the mapping, Paulson is also making sure that each Lot on a CSM is given only one tax parcel number. This is going to create a lot of cleanup on the tax roll for next year. Historic practice by Real Property Listers around the State was to balance any lots to the 40's (meaning that if one CSM Lot was in 3 different 40's, then it was given 3 tax parcel numbers, instead of just one as State Statute dictates.) Paulson is also making sure that the tax parcel descriptions on the tax roll reference said CSM Lots.

Paulson also brought up a couple of situations that she dealt with this past month. One was working with an upset taxpayer in regards to an Affidavit of Adverse Possession. She explained that the Affidavit did not automatically change title to the land in question, it was just a notification to the public that puts the public on notice that there's adverse possession out there. Only a Court Order signed by a Judge can change title. Also, there is now legislation out there that would make Adverse Possession harder, as an Interruption of Adverse Possession is being proposed that would interrupt the continuous 20 year time requirement for an Adverse Possession claim.

The second issue was regarding a description created by an attorney that incorrectly described lands that were intended to be split off of an existing parcel. This brought up the need for a stronger and more enforceable Subdivision Ordinance.

Paulson stated that at this time Assessors are turning in their workrolls for Open Book and Board of Review (BOR). So far, six municipalities have been completed. Most BOR dates have been scheduled for May.



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Aulik updated the committee on grants. She received both the Education grant and the Base Budget grant from the Dept of Revenue. She has submitted the required parcel data to the DOA, so should be receiving the first half of the Strategic Initiative Grant shortly.

Aulik updated the Committee on the status of the website. Right now there is a demo site up and running. There are currently some tweaks to be made, but she hopes to fix this in the next couple of weeks. A second site serving some tiesheet information will be up soon as well. She did encounter some issues with ESRI licensing where we may need to purchase more users for ArcGIS online. She said she plans to discuss licensing with ESRI to see if there is a better option, however, she feels that potentially this could save Zoning from having to acquire additional software and provide more capability for other departments in the future.

Aulik discussed the need to stock up on survey supplies. She will work with Larry Schmit and Austin to get the supplies needed for the remonumentation project ordered.

Planning Discussion for Future County Surveyor

Aulik stated she did some research with other counties who have an appointed, part time or contracted surveyor. In her research she addressed pay, duties, office hours, and selection process. Aulik and Paulson discussed some of the services they would like the County Surveyor to assist with and Aulik stated she would like the county surveyor to attend Land Information Council meetings and be a member of the Wisconsin County Surveyor Association. Aulik stated she had some funding to offer a very small budget for the position.

Aulik stated that other counties usually offer the position to surveyors who live within the County. However, there is not a licensed land surveyor who lives in Lafayette County. Aulik did state that she was aware of a local surveyor who was interested in the position and who had submitted a resume. Larry Schmit, current County Surveyor, also recommended this individual, Aaron Austin, of Austin Engineering.

The Council directed Aulik to draw up a draft contract and to negotiate with Aaron Austin on a possible hourly rate. This item will continue to be discussed at the next LIC meeting.

SWWRPC Report

None



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Future Agenda Items

Website Demo

Continued County Surveyor Discussion

Next Meeting Date

May 4, 2016 @ 3:00 pm

Adjourn

Motion to adjourn made by Burgess, seconded by Garthwaite. Motion carried.

Time: 4:55 pm